

# President's addition Flooring Bid

Cloud County Community College is requesting bids for the removal of existing and installation of new flooring in the President's Addition at the Concordia Campus at CCCC.

### **Scope of Work:**

The selected vendor will be responsible for delivering and installing the flooring as outlined below.

## **CCCC Responsibilities:**

Removing all classroom tables and chairs from the location of the work to be performed.

Owner will supply LVT to be installed in gallery and corridors to the classrooms and main floor to the hallways only.

### Vendor Responsibilities:

- The vendor is required to inspect the President's addition prior to submitting a bid.
- The vendor is responsible for verifying all measurements.

• The vendor is responsible for providing written manufacturer warranty information and product specification sheets from the manufacturer for products specified.

• The vendor should describe how its flooring selection will benefit CCCC's goal of a campus with a matched blending of flooring.

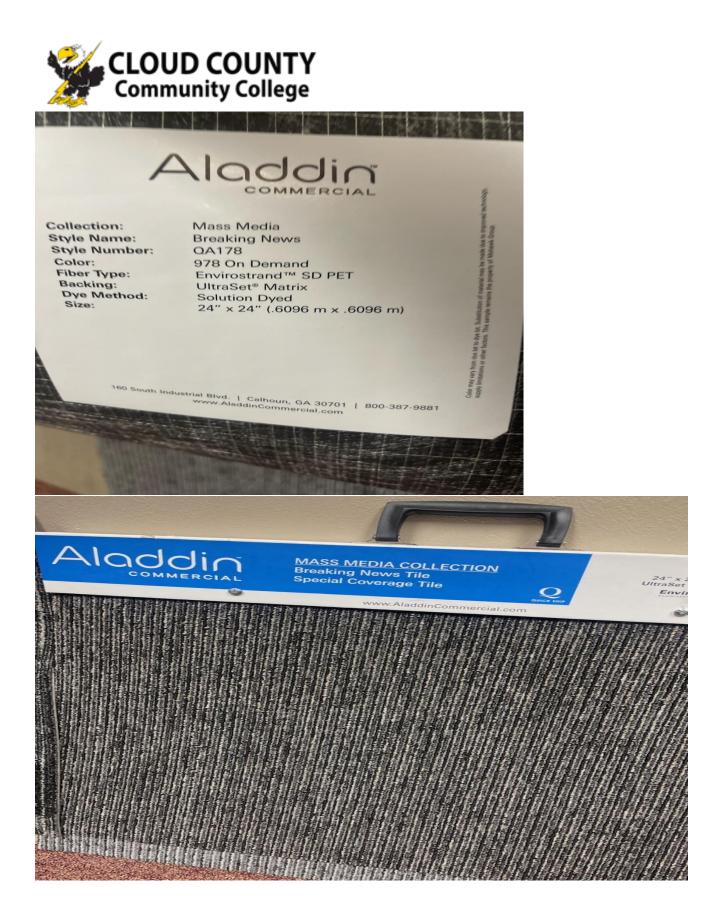
- Remove existing carpet and wainscoting.
- Skim coat over the ceramic tile in the gallery area, corridors, and floor to the main hallway.
- Remove and replace existing railing on the ramp and build up to the correct level with the flooring.
- Furnish and install trim, including new 4" black cove base throughout.

• The vendor is responsible for providing a realistic documented timeline to complete the project and must be able to complete the project by **August 11, 2023.** 

- The vendor will coordinate and finalize color selections upon the award of the contract.
- The vendor is responsible for delivering all flooring materials to the CCCC campus.
- The vendor is responsible for disposing of all trash and debris created by the installation.

### **Preferred Specifications:**

Aladdin commercial grade flooring- spec detail provided below. The flooring should be 24" x 24" in carpet squares with the preferred color provided here.





**<u>Project Timeline:</u>** The project MUST be completed on or before August 11, 2023. If you are not able to meet or exceed this deadline, please provide a timeline that you are able to accommodate.

<u>Submission of Proposals</u>: Respondents to this RFP must submit their sealed proposal – by hand or mail – no later than **12:00 p.m. CST on Thursday, June 22, 2023**, to Caesar Wood, Vice President for Administrative Services, located in the Business Office. Please email questions to <u>Caesar.wood@cloud.edu</u> or by phone at 940-300-4371. The bid opening will take place on June 22 at **12:30 p.m. in Cook Theatre at Cloud County Community College**.

<u>Anticipated Selection Schedule:</u> All submitted proposals will be reviewed and evaluated. CCCC will make a recommendation to the Board of Trustees (BOT) at the meeting on June 27, 2023. The selected vendor will be notified within 24 hours after the BOT has approved a recommendation.

**Elements of Proposal:** A submission should, at a minimum, include the following elements: 1. Written manufacturer warranty information and product specification sheets from the manufacturer for products specified. 2. A description of how its flooring selection will benefit CCCC's goal of a campus with a matched blending of flooring. 3. A realistic documented timeline that encompasses at a minimum the following areas: ordering, receiving, verifying, delivery, and installation. 4. Total cost of material and labor to complete the project. Please use bid proposal sheet provided by CCCC when submitting your bid.

<u>Mandatory Disclosures</u>: Tax Exempt: Cloud County Community College (CCCC) is a tax-exempt entity. All bids should reflect no sales tax included in the final submission.